



FINANCIAL ADVISORY COMMITTEE

(Absorbed Eliminated Audit Committee)

Date: March 11, 2019

Time: 5:00-6:00 pm

Participants: (Highlight names of those who are present)									
Todd Mustain	Bob Butz	Mark Mason	Chad Eisler	Courtney Bricker					

7 Norms of Collaboration			
Pursuing a balance between advocacy and inquiry Presupposing the positive from other people	Paying attention to self and others Putting ideas on the table	Pausing	Paraphrasing Probing

Today's Agenda

Agenda Item	Time	Reporting out	Time Keeper	Discussion
Welcome/introductions Establish Record/TimeKeeper Review of our goals and protocols Discussion: Last meeting's minutes	5:00-5:10	Todd	Todd	Todd will be the record keeper Bob will be the time keeper Todd and Cory will report out to the Board Todd reviewed the following goal from the district strategic planning: <i>Goal 3:</i> <i>MPLSD will create financial guidelines to determine when to seek funding.</i> <i>Strategy 1: Develop a Ten-Year Financial Plan</i> <ul style="list-style-type: none"> • Treasurer and Superintendent Submission to the Board and Annual Reviews • Published Report <i>Strategy 2: Establish a committee to determine the financial "triggers" within the Ten-Year Plan</i> <ul style="list-style-type: none"> • Treasurer and Superintendent • Recommendation to the Board for Approval <i>Strategy 3: Develop a Community Financial Education Platform</i> <ul style="list-style-type: none"> • The Community Relations Committee • Submit the Community Financial Education Platform to the Board and Community December 10, 2018 meeting reviewed.

<ul style="list-style-type: none"> Review the responsibilities of the committee. FY18 Audit Update TAN (Tax Anticipation Note) Mt. Sterling Enterprise Zone Agreement Update 	5:10-5:35	Todd	Todd	<p>Todd reviewed the following with the group. As taken from the January 10, 2018 Organizational Meeting:</p> <p>The Financial Committee will be charged with the following responsibilities:</p> <ol style="list-style-type: none"> the committee will work collaboratively to develop financial guidelines which will determine when the district needs to seek additional funding. the committee will evaluate the Five Year forecast and its assumptions, the committee will evaluate and recommend modifications to the 10 Year Financial plan, The committee will review the annual financial audit report, the committee will report out to the Board of Education as prescribed in the 10 Year Financial Plan. <p>The Financial Committee will meet until the responsibilities listed above have been met. Committee assignments will expire at the next Board Organizational meeting.</p> <p>The Superintendent, in conjunction with the Treasurer/CFO, will make all appointments to the committee with approval of the Board.</p> <p>Discussion of Final Audit Report - Results to be present to be presented at the March Board of Education meeting.</p> <p>Discussion of TAN Repayment - Repayment to occur in March.</p> <p>True-up Pymt. for PY's & Est. 2018 CY Pymt. Expected Payment Date Discussed - Courtney updated us with revised payroll totals from Kehein. A check from the village will be cut March 25th.</p> <p>The next meeting will be: Monday April 8, 2019 at 5pm.</p>
<p>Wrap-Up:</p> <ul style="list-style-type: none"> Meeting Evaluation; Communication- What needs to be communicated and to whom? (see below) Assignments/Next Steps 	5:35-5:40			

Future Meeting Dates

Agenda Items

<p>Monday April 8, 2019 at 5pm.</p>	<p>FY20 Budget process review</p>
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Meeting Evaluation: What was successful? What needs to be revised or changed?

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Communication				
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	What?	How?	When?	Who's responsible?
What information do you plan to share with the Community?				
...Board of Education?				
... Staff?				
....Other Stakeholders?				

Assignments/Next Steps	
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What needs to be done before the next meeting?	Who's responsible?